**East Lansing Weather**
77° | 63° F
Mostly Sunny

**IS Daily D.O.S.E. – June 3rd, 2011**

**Effective Communication**

- **Practice Openness** - Openness is the key to facilitate effective communication in the workplace. Supporting open channels of communication and team sharing elevates active engagement and collaboration, as well as creates an environment for resolving conflicts.

**IS Daily Events**

- **Outlook Calendars and Scheduling**
  9:30 – 11:00
  IS Training Room 115
- **Serving State Article Strategic Integration Group**
  9:30 – 10:00
  IS Resource Room 131
- **Outlook 2010 Training**
  1:00 – 4:00
  IS Training Room
- **Online Student Application**
  1:00-2:00
  IS Conference Room 130
- **Training Discussion for Big Ten Trainers**
  2:00 – 3:00
  IS Conference Room 130
- **Safe Place Support Transfer**
  3:00 – 3:30
  IS Resource Room 131

**2011 MSU Horticulture Garden Plant Sale!**
Saturday, June 4 from 7am-2pm
Purchase plants for your garden or home!
Located at the Plant and Soil Sciences Bldg

**2011 Chili Cook Off!**
The 16th Annual Chili Cook Off will be held this Saturday June 4th, from 5:00 – 9:00 pm. at Adado Riverfront Park, Downtown Lansing. Over 40 local businesses compete to win your votes! Come out and enjoy the food and the live bands!

**17th Annual - Be a Tourist in Your Own Town**
Saturday, June 4th – 8:00 a.m. to 5:00 p.m.
For $1.00 you can purchase a passport which will allow you admission to over 60 area attractions, local businesses, and special activities
For more information and a list of participants, visit lansing.org