**Guest Service Principles**

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**Keep Your Cool in the Month of August**

Don’t forget that today is the **IS Cooler Cuisine**! Visit the kitchen for snacks, desserts, and candy prepared or purchased by your co-workers!

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**Car Reminder!**

Don’t forget to put gas in the cars if the gauge gets **below ½ a tank**! If you have any questions regarding how to get gas at the Stadium, please **ask your supervisor** for instructions!

Also, please continue to drive the cars with **caution** and treat them with **respect**, for we have noticed a few minor door dings and scratches. We want to keep them looking as nice as possible. We thank all of you for your cooperation!

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**Ride the Bus & Reduce Your Carbon Footprint!**

According to cata.org, last year MSU students took over 3 million bus rides! That’s the equivalent of 63 bus rides per enrolled student. Cata’s clean commute is a great alternative to driving alone. Not only does it add to financial savings but also reduces vehicle emissions and reduces ozone pollution!

For tips on how to **reduce** waste on campus and at home, click **here**.

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**Newly Renovated Sparty’s at McDonel Hall**

If you’re in the area, you definitely need to stop by the McDonel Hall Sparty’s! Renovated into a Sparty’s Refresh, this location has a new and very cool option for hot tea! It offers you tea in a small kettle with 4 ceramic tea cups, so that you can sit in a common area and share a pot of tea with friends! Plus, the featured tea comes straight from Wanderer’s Teahouse, located on Grand River!

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**Reduce, Reuse, Recycle**

Just a reminder that recycling receptacles are available in all halls for cardboard, paper, plastics, newspaper, and more! To see what happens to all of the materials recycled in the halls, watch the Surplus Store and Recycling Center video, **here**.

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**IS Daily Events**

- **Magneto**
  - 8:30-9:00
  - IS Conference Room 130

- **IS Staff Meeting**
  - 9:00-10:00
  - IS Training Room 115

- **Digital Sign Subgroup**
  - 1:00-2:00
  - IS Resource Room 131

- **Live On Drupal Training**
  - 1:00-2:00
  - IS Training Room 115

- **Migration Project Team Meeting**
  - 2:00-3:30
  - IS Conference Room 130

- **RHS PM Training**
  - 3:30-4:30
  - IS Resource Room 131